

- 1) Log into the nominations portal - <https://nominations.universitylands.org>



Log in

Use a local account to log in.

Remember me?

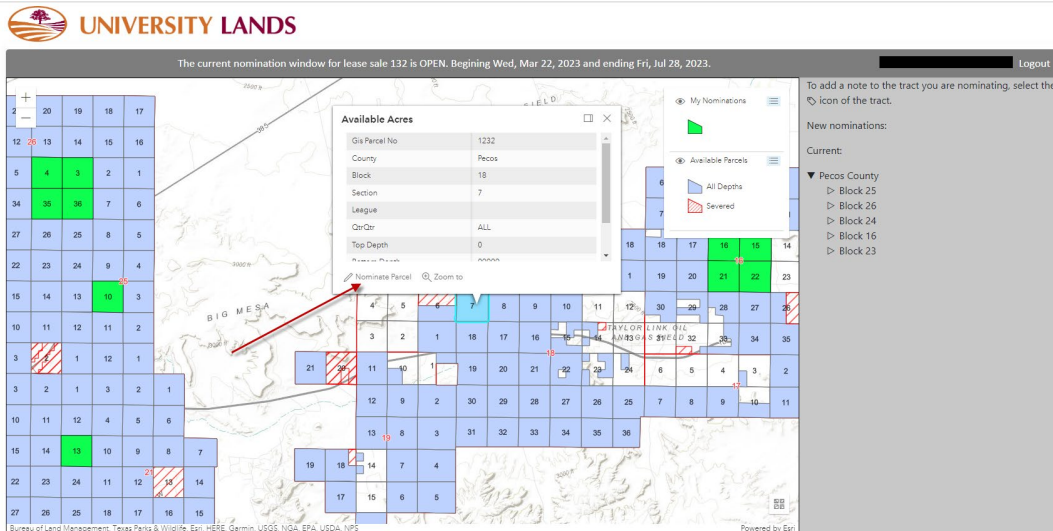
Log in

[Forgot your password?](#)

[Register as a new user](#)

[Resend email confirmation](#)

- 2) Select parcels you wish to nominate from the map
 - a. Click on “Available Parcel”
 - b. Click on “Nominate Parcel”



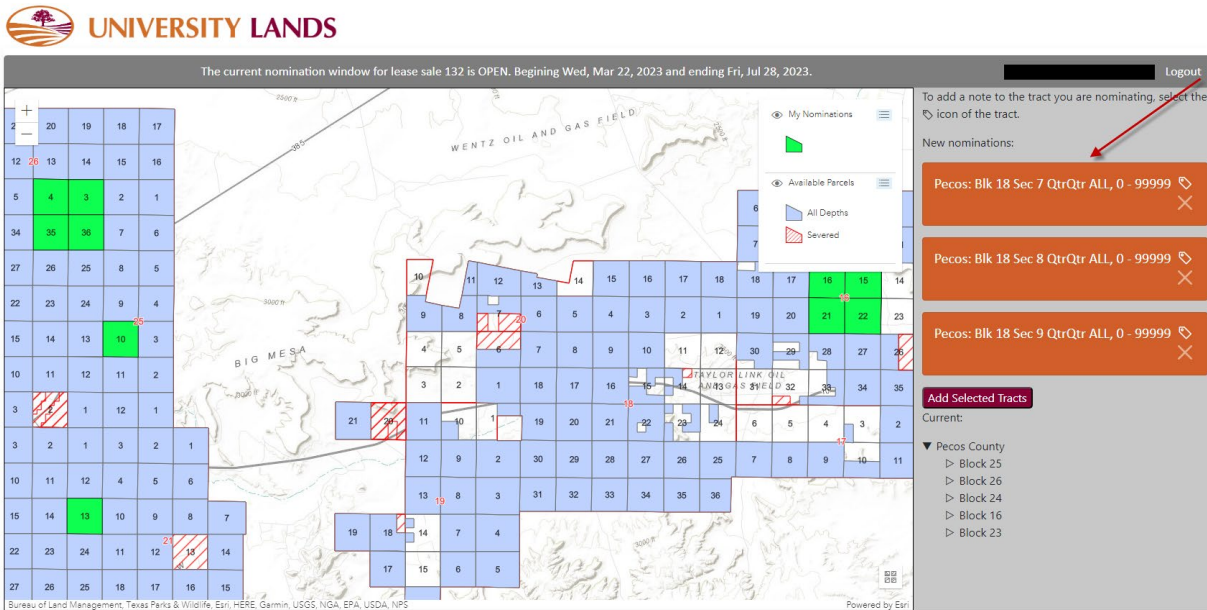
The screenshot shows the University Lands nominations portal interface. At the top, a banner reads: "The current nomination window for lease sale 132 is OPEN. Beginning Wed, Mar 22, 2023 and ending Fri, Jul 28, 2023." The main area features a map with a grid of parcels. Some parcels are highlighted in green, indicating they are available for nomination. A red arrow points to one of these green parcels. An "Available Acres" window is open, displaying details for a selected parcel:

Gis Parcel No	1232
County	Pecos
Block	18
Section	7
League	
QtrQtr	ALL
Top Depth	0

 The interface also includes a "My Nominations" panel on the right, a "Logout" button, and a sidebar with a tree view showing "Pecos County" and its blocks (23, 16, 24, 25, 26).

Questions? Contact Lisa Belue at lbelue@utsystem.edu or 432-686-5479

3) Verify the parcels you have selected are the ones you wish to nominate



The current nomination window for lease sale 132 is OPEN. Beginning Wed, Mar 22, 2023 and ending Fri, Jul 28, 2023. Logout

To add a note to the tract you are nominating, select the icon of the tract.

New nominations:

- Pecos: Blk 18 Sec 7 QtrQtr ALL, 0 - 99999
- Pecos: Blk 18 Sec 8 QtrQtr ALL, 0 - 99999
- Pecos: Blk 18 Sec 9 QtrQtr ALL, 0 - 99999

Add Selected Tracts

Current:

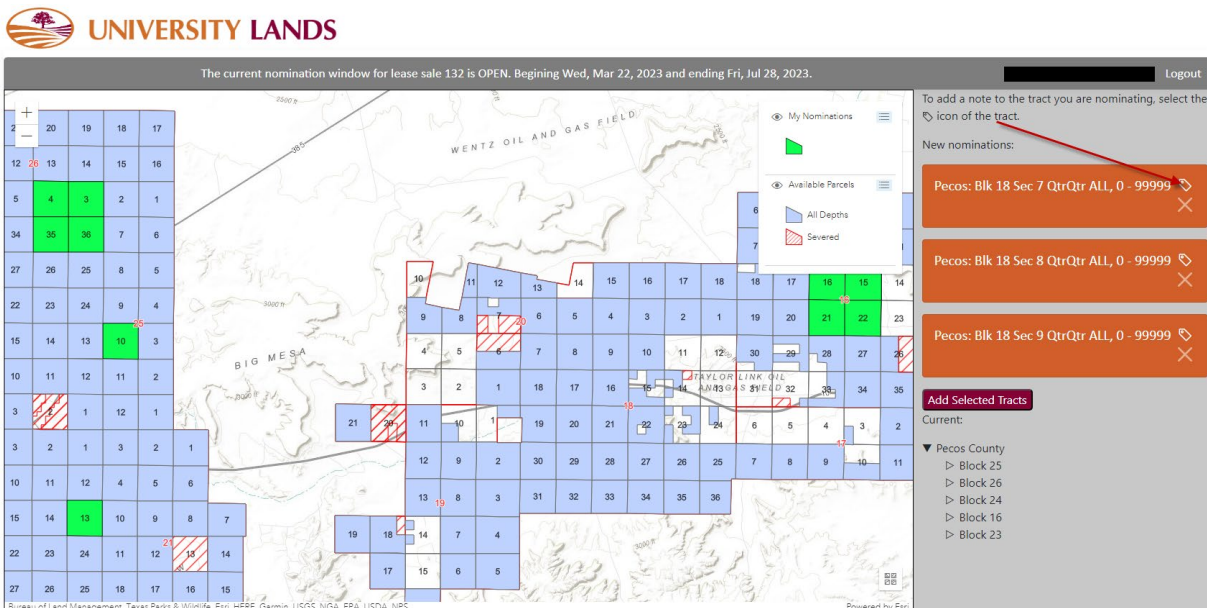
- ▼ Pecos County
 - ▷ Block 25
 - ▷ Block 26
 - ▷ Block 24
 - ▷ Block 16
 - ▷ Block 23

Bureau of Land Management, Texas Parks & Wildlife, Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NPS
Powered by Esri

Questions? Contact Lisa Belue at lbelue@utsystem.edu or 432-686-5479

© 2023 - University Lands

4) If you wish to add a note to a nominated parcel, click on the empty tag on the parcel selected



The current nomination window for lease sale 132 is OPEN. Beginning Wed, Mar 22, 2023 and ending Fri, Jul 28, 2023. Logout

To add a note to the tract you are nominating, select the icon of the tract.

New nominations:

- Pecos: Blk 18 Sec 7 QtrQtr ALL, 0 - 99999
- Pecos: Blk 18 Sec 8 QtrQtr ALL, 0 - 99999
- Pecos: Blk 18 Sec 9 QtrQtr ALL, 0 - 99999

Add Selected Tracts

Current:

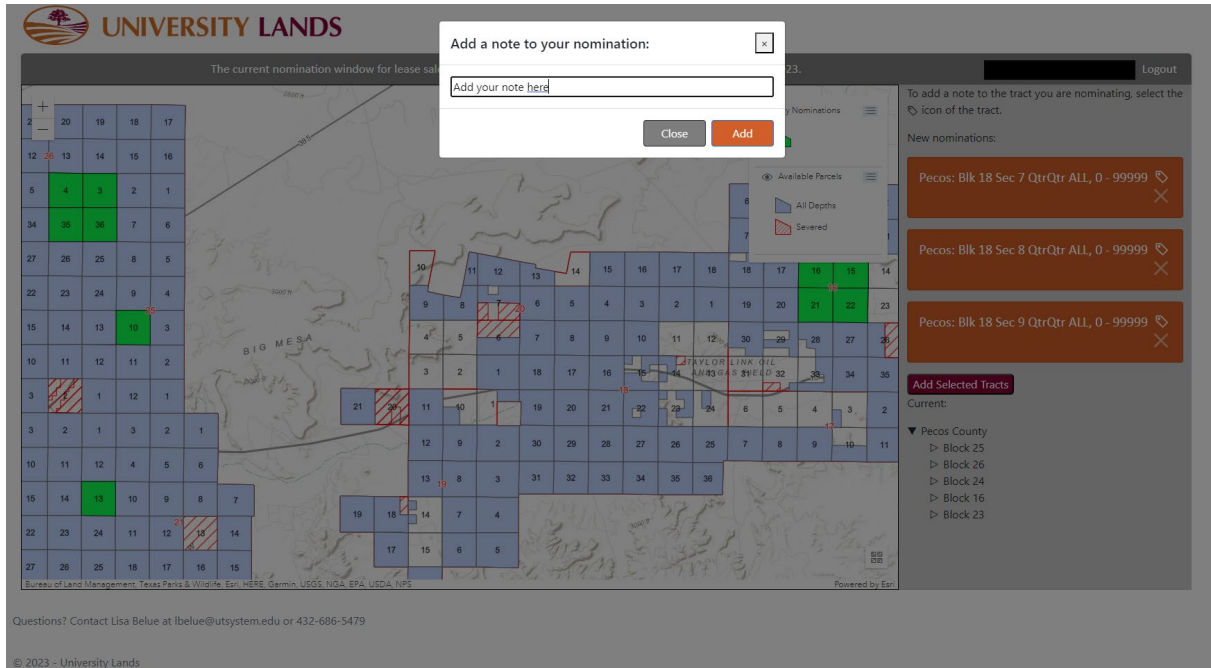
- ▼ Pecos County
 - ▷ Block 25
 - ▷ Block 26
 - ▷ Block 24
 - ▷ Block 16
 - ▷ Block 23

Bureau of Land Management, Texas Parks & Wildlife, Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NPS
Powered by Esri

Questions? Contact Lisa Belue at lbelue@utsystem.edu or 432-686-5479

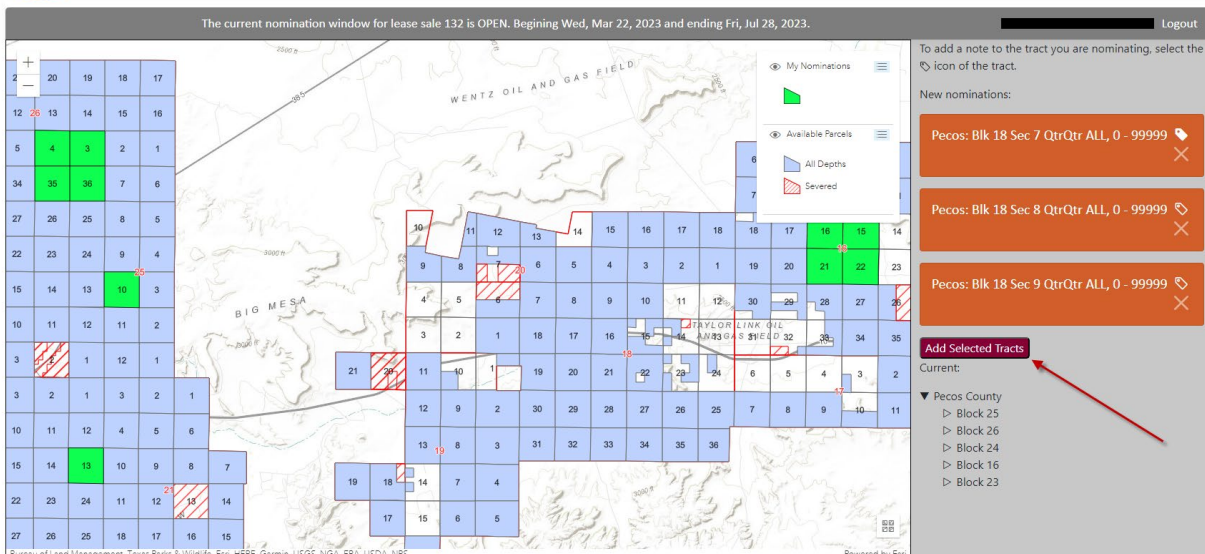
© 2023 - University Lands

5) Add your note:



The screenshot shows the University Lands nomination interface. A modal window titled "Add a note to your nomination:" is open, with a text input field containing "Add your note here" and "Close" and "Add" buttons. The background shows a map with a grid of parcels, some highlighted in green and others in red. A sidebar on the right lists "New nominations:" with three items: "Pecos: Blk 18 Sec 7 QtrQtr ALL, 0 - 99999", "Pecos: Blk 18 Sec 8 QtrQtr ALL, 0 - 99999", and "Pecos: Blk 18 Sec 9 QtrQtr ALL, 0 - 99999". Below this is an "Add Selected Tracts" button and a "Current:" section listing "Pecos County" and several blocks (25, 26, 24, 16, 23).

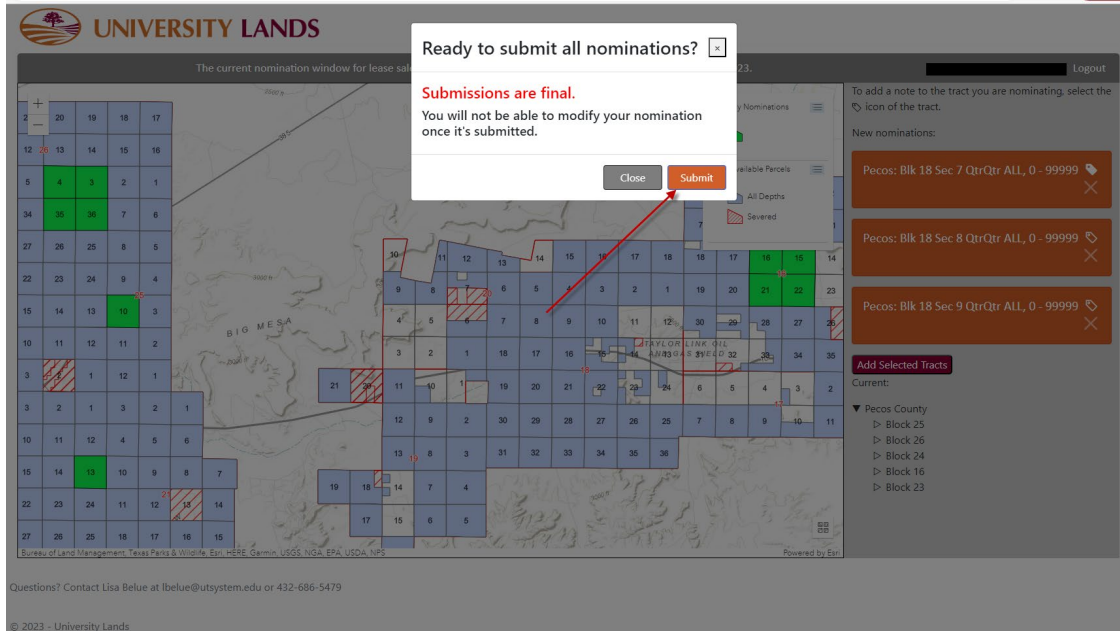
6) Once you have made your selections click on "Add Selected Tracts"



The screenshot shows the University Lands nomination interface. A modal window titled "Add a note to the tract you are nominating, select the icon of the tract." is open. The background shows a map with a grid of parcels, some highlighted in green and others in red. A sidebar on the right lists "New nominations:" with three items: "Pecos: Blk 18 Sec 7 QtrQtr ALL, 0 - 99999", "Pecos: Blk 18 Sec 8 QtrQtr ALL, 0 - 99999", and "Pecos: Blk 18 Sec 9 QtrQtr ALL, 0 - 99999". Below this is an "Add Selected Tracts" button, which is highlighted with a red arrow. A "Current:" section lists "Pecos County" and several blocks (25, 26, 24, 16, 23).

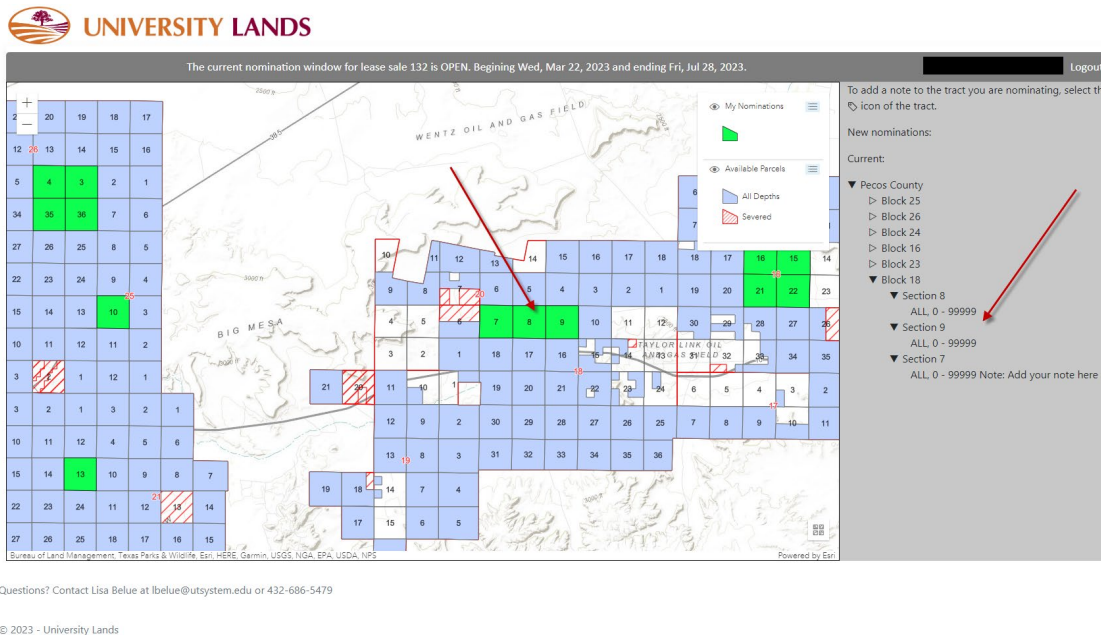
Questions? Contact Lisa Belue at lbelue@utsystem.edu or 432-686-5479

7) Then click "Submit"



The screenshot shows the University Lands nomination interface. A dialog box is open in the center with the text: "Ready to submit all nominations?", "Submissions are final.", and "You will not be able to modify your nomination once it's submitted." Below the text are "Close" and "Submit" buttons. A red arrow points from the "Submit" button to the "Submit" button in the dialog box. The background shows a map with various tracts and a list of nominations on the right side.

8) Your nominations will show on the map and the list on the right



The screenshot shows the University Lands nomination interface. The map displays various tracts, and a list of nominations is shown on the right side. A red arrow points from the "Submit" button in the previous screenshot to a nomination in the list. The list includes "Pecos County" with sub-items "Block 25", "Block 26", "Block 24", "Block 16", "Block 23", and "Block 18". Under "Block 18", there are "Section 8", "Section 9", and "Section 7". A note is added for "Section 7": "ALL 0 - 99999 Note: Add your note here".